

Written Procedure to Ensure Decision-Making Authority Exists for Title IIA Program Design

A decision-making authority must exist for the design of the Title IIA program. This procedure ensures that all stakeholders have involvement in the design of the Title IIA program.

Process

- The Title IIA Director/Director of State and Federal Programs will perform monthly duties including ensuring that District and School Improvement Teams exist. A school-level decision-making authority must exist for the design of the Title IIA program. This procedure ensures that all stakeholders have involvement in the design of the Title IIA program. Each school building, in the district, will have a School Improvement Team. This team will include the building principal, at least one (1) teacher from each grade level, and content area representatives. Each building will work on adding a parent to their School Improvement Team, as appropriate. The School Improvement Team shall perform monthly duties addressing School Improvement initiatives and programs, including Title IIA.
- The Title IIA Director/Director of State and Federal Programs will meet twice annually with a district leadership team to assess professional development needs and solicit input into the professional development plan.
- All staff who attend PD, will contribute to the Professional Development Plan by the information provided when completing PD evaluations.
- The Title IIA Director/Director of State and Federal Programs will confer with representatives of private/non-profit schools within the LEA regarding their professional development needs.
- For the purpose of the Title IIA Program Design, the school community, as a whole, is considered to be part of the decision-making authority.